



# Penrith Town Council

Unit 1, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR  
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**DRAFT** Minutes of the Ordinary Meeting of Penrith Town Council held on Monday 16 January 2024, at 6.00pm at the Function Room, Penrith Cricket Club, Wetheriggs Lane, Penrith CA11 8PE.

## FULL COUNCIL MEMBERSHIP

Cllr. Bowen	Pategill Ward	Cllr. Lawson	Carleton Ward
Cllr. Jackson	North Ward	Cllr. Rudhall	East Ward
Cllr. B. Jayson	West Ward	Cllr. Shepherd	East Ward
Cllr. D. Jayson	North Ward	Cllr. Smith	South Ward
Cllr. Kenyon	North Ward	Cllr. Snell	West Ward
Cllr. Knaggs	East Ward		

Acting Town Clerk  
Deputy Town Clerk  
Economic Development Officer

**Draft MINUTES FOR THE  
EXTRA ORDINARY MEETING OF FULL COUNCIL  
16 JANUARY 2024**

**PTC23/92 Apologies for Absence**

Apologies with reasons for absence were received from Councillors Burgin, Donald and Holden.

**PTC23/93 Declaration of Interest and Requests for Dispensations**

Members were invited to provide declarations of interests in respect of items on this agenda and apply for a dispensation to remain, speak and/or vote during consideration of that item.

There were no declarations of interest made.

**PTC23/94 Public Participation**

Members received one representation from a member of the public.

Mr Davies, made a statement to the meeting in which he reported that the amount of times the Council uses Part Two, exclusion of press and public in his opinion was excessive. He reported, in his view, the matter being considered at this meeting was a stretch of the Public Bodies (Admissions to Meetings) Act, and requested that the Council considered the use of Part Two in the future, given how this may be perceived by the public.

**PTC23/95 Excluded Item: Public Bodies (Admissions to Meetings) Act 1960**

Members considered whether any items on the agenda should be considered without the presence of the press and public, pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960, and agreed that there were no applications to be considered without the press or public present.

**RESOLVED THAT:**

Item 6 relating to the Borderlands Place Programme be considered in Part Two, private session without the presence of the press and public due to the nature of the business to be transacted in that the item contains financial information in relation to tendered prices and that of a third party.

**PTC23/96 Next Meeting**

Members noted that the next meeting of Council was scheduled for Monday 29 January 2024 at 6.00pm, Unit 2, Church House, Friargate, Penrith.

## **PART II – PRIVATE SECTION**

Members agreed that there was one item in this part of the agenda to be considered in private.

**Cllr Jackson joined the meeting at 17.45**

**Cllr Rudhall joined the meeting at 18:03**

### **PTC23/97 Borderlands Place Programme**

Members considered the Arts and Culture Business Case and governance arrangements to aid in the delivery of the Borderlands Project.

#### **RESOLVED THAT:**

- i. The Council endorsed the Arts and Culture Business Case and approved its submission to the Borderlands Place Programme Partnership Board.
- ii. The Council in principle, and subject to a consideration by Council of its obligations as the accountable body approved to take on the role of accountable body for the Penrith Players project as detailed within the Penrith Arts and Culture Borderlands Inclusive Growth Deal Penrith Place Programme Project Initiation Document.
- iii. The Responsible Financial Officer and Solicitor be given delegated authority to agree terms with Penrith Players relating to their obligations and responsibilities to undertake the grant funded works and meet the grant funding conditions; and with Westmorland and Furness Council if the funding application is successful.
- iv. The Council approved the Terms of Reference for a Borderlands Delivery Group, reporting to the Town Council.
- v. The Responsible Financial Officer be given authority to draw from reserves to assist with any short-term cash flow requirements.

### **FOR THE ATTENTION OF ALL MEMBERS OF THE TOWN COUNCIL**

#### **Access to Information**

Copies of the agenda are available for members of the public to inspect prior to the meeting. Agenda and Part I reports are available on the Town Council website: <https://www.penrithtowncouncil.gov.uk/>

#### **Background Papers**

Requests for the background papers to the Part I reports, excluding those papers that contain exempt information, can be made between the hours of 9.00am and 3.00pm, Monday to Friday via [office@penrithtowncouncil.gov.uk](mailto:office@penrithtowncouncil.gov.uk)

**CHAIR:**

**DATE:**